

Ponderosa Students

Welcome to the 2019 – 2020 school year!

Schedule Change Information

If you see issues with your schedule, you will need to come to the counseling office before school, after school, during lunch or an off hour to resolve them.

As we have communicated throughout the registration process, schedule adjustments will only be made for the below criteria. **We will NOT be making schedule adjustments to change off-periods and/or teachers.**

1. You do not meet the course requirement or need to make a level change
2. You need to meet a graduation requirement
3. You have a “See Counselor” on your schedule
4. You want to drop a class for an off hour
5. You want to add a class during an off hour. The class must be the same period and there must be room in the class. Class caps are non-negotiable. A student can only change a class once per period. These requests will be satisfied on a first come first serve basis.
6. You want to change from one elective to another elective. The class must be the same period and there must be room in the class. Class caps are non-negotiable. A student can only change a class once per period. These requests will be satisfied on a first come first serve basis.

If you meet one of the above mentioned criteria and would like to make a schedule adjustment, please go to phsmustangs.com, print the Schedule Adjustment Form, complete it and bring the form with all applicable signatures with you to the counseling office during one of the non-class times listed above to see a counselor.

PROUD TO BE A MUSTANG!